


KWAZULU NATAL DEPARTMENT OF EDUCATION
FURTHER EDUCATION AND TRAINING
TEACHERS GUIDE
CONTROL TEST ONE

GRADE	12
SUBJECT	BUSINESS STUDIES
PAPER	ONE
DURATION OF THE PAPER	1 HR 30 MINUTES
TOTAL MARKS	100
NUMBER OF QUESTIONS	SIX
QUESTION PAPER FORMAT	<p>SECTION A: 5 Multiple choice questions (10 marks); 5 Matching questions (10 marks)/Choose the correct term/concept (10 marks) (Total 20 marks - COMPULSORY)</p> <p>SECTION B CHOOSE ANY TWO OF THREE QUESTIONS (2x20=40 marks)</p> <p>QUESTION 2 Business Environment: (20 marks)</p> <p>QUESTION 3 Business Operations (20 marks)</p> <p>QUESTION 4 Miscellaneous: Business Roles (10 marks) Business Operations (10 marks)</p> <p>SECTION C CHOOSE ANY ONE OF TWO QUESTIONS (1x40 =40marks)</p> <p>QUESTION 5: Business environments</p> <p>QUESTION 6: Business roles</p>
CONTENT	DATE COMPLETED (as per 2021 Recovery ATP)
1. Macro environment: Impact of recent Legislation on business.	12 March 2021
2. Human Resources Functions.	26 March 2021
3. Ethics and Professionalism.	01 April 2021
4. Creative Thinking and Problem Solving	09 April 2021



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PREPARATORY EXAMINATION

TYPES OF QUESTIONS

SECTION A:

QUESTION 1

10 Multiple choice questions (10 marks); 5 Matching questions (10 marks) 5 Choose the correct term/concept (10 marks)/
(Total 30 marks -**COMPULSORY**)

SECTION B:

CHOOSE ANY TWO OF THREE QUESTIONS

(2 x 40 = 80 marks)

QUESTION 2

Business Environment (40 marks)

QUESTION 3

Business Operations (40 marks)

QUESTION 4 Miscellaneous:

Business Environment (20 marks)

Business Operations (20 marks)

SECTION C: ESSAY TYPE QUESTIONS

CHOOSE ONE OF TWO QUESTION (1 x 40 = 40 marks)

QUESTION 5

Business Environment (40 marks)

QUESTION 6

Business Operations (40 marks)

EXPECTED WORK COVERAGE/TOPICS

CONTENT	DATE COMPLETED (as per 2021 Recovery ATP)
Impact of recent Legislation on business.	12 March 2021
Human Resource Functions.	26 March 2021
Macro environment: Business strategies.	23 April 2021
Business sector and its environment	07 May 2021
Quality of performance	21 May 2021



FURTHER EDUCATION AND TRAINING

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PREPARATORY EXAMINATION

GRADE	12
SUBJECT	BUSINESS STUDIES
PAPER	2
DURATION OF THE PAPER	2 HOURS
TOTAL MARKS	150
NUMBER OF QUESTIONS	SIX
TYPES OF QUESTIONS	SECTION A: QUESTION 1 5 Multiple choice questions (10 marks); 5 Matching questions (10 marks), 5 Choose the correct term/concept (10 marks)/ (Total 30 marks - COMPULSORY) SECTION B: CHOOSE ANY TWO OF THREE QUESTIONS (2 x 40 = 80 marks) QUESTION 2 Business Ventures (40 marks) QUESTION 3 Business Roles (40 marks) QUESTION 4 Miscellaneous: Business Ventures (20 marks) Business Roles (20 marks) SECTION C: ESSAY TYPE QUESTIONS CHOOSE ONE OF TWO QUESTION (1 x 40 = 40 marks) QUESTION 5 Business Ventures (40 marks) QUESTION 6 Business Roles (40 marks)

EXPECTED WORK COVERAGE/TOPICS

CONTENT	DATE COMPLETED (as per 2021 Recovery ATP)
Professionalism and Ethics	01 April 2021
Creative Thinking and problem solving	09 April 2021
Management and leadership	04 June 2021
Investment securities	18 June 2021
Investment insurance	25 June 2021
Team performance assessment, Conflict management	09 July 2021
Human rights, inclusivity and environmental issues	06 August 2021
Social responsibility and corporate citizenship/Corporate Social Responsibility (CSR)	20 August 2021
Presentation and data response	27 August 2021
Forms of ownership	10 September 2021