

TERM 1	WEEK 1 15-17 JAN	WEEK 2 20-24 JAN	Term 1 WEEK 3 27 - 31 JAN	14 – 27 March WEEK 4 03-07 FEB	11 Weeks WEEK 5 10-14 FEB	53 days WEEK 6 17-21 FEB	WEEK 7 24 - 28 FEB	WEEK 8 03-07 MAR	WEEK 9 10-14 MAR	WEEK 10 17-28 MAR
CAPS SKILLS	1. Listening and speaking 2. Reading and viewing 3. Writing and presenting			4. Language structures and conventions						
CONCEPTS, SKILLS AND VALUES	1. Consolidation of Grade 9 work	1. Listen for information Introduce a classmate using the information provided	1. Prepare learners for listening comprehension Listen for opinion Give opinion in whole class	1. Task 1: Listening comprehension	1. Explain and justify own attitude, opinion on the magazine or newspaper article (Integrated teaching)	1. Group discussion on visual texts such as cartoons Emotive language, generalising, stereotyping	1. Teach features of prepared speaking	1. Listen to song, words of song Discuss	1. Preparation for reading out loud	1. Reading for pleasure and completing diagram or mind map on the selected text
	2. Peer assessment of baseline test Discussion of baseline test	2. Intensive reading: Teach reading comprehension strategies Informative text Literature: Introduce learners to the features of different genres. Vocabulary: technical terms related to reading text(s)	2. Simple summary (e.g., use same text used for reading strategies in Week 2) Literature: Introduce set work* Discuss cover page, title, background of poet or author, predict the story Vocabulary: technical terms related to reading text(s)	2. Reading comprehension Vocabulary building Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	2. Intensive reading: Reading comprehension focus on intention and writer's attitude Vocabulary: related to reading text Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	2. Intensive reading. Teach visual literacy: advertisement Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	2. Intensive reading Visual text, e.g., a graph, diagram, photograph, cartoon, etc. Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	2. Intensive reading Teaching of summary writing skills Refer to Examination Guidelines of 2021 (pp. 6 & 7) Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	2. Intensive reading Revise reading comprehension strategies Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	2. Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers

	<p><b>3. Introduction of learners to class</b> Discuss the features of literary texts, newspaper or magazine articles</p>	<p><b>3. Sentence construction</b> Teach different types of sentences (refer to CAPS p. 36)</p>	<p><b>3. Write a descriptive paragraph</b> Text structure and language features (refer CAPS p. 36)</p>	<p><b>3. Teach the format of the friendly letter and write a letter</b> Focus on: Process writing, planning, drafting, revising, editing, proofreading and presenting</p>	<p><b>3. Teach the format of a dialogue and write a dialogue based on giving and justifying opinion</b> Focus on: Process writing, planning, drafting, revising, editing, proofreading and presenting</p>	<p><b>3. Task 2: Longer transactional</b></p>	<p><b>3. Write a descriptive essay</b> Focus on: Process writing, planning, drafting, revising, editing, proofreading and presenting</p>	<p><b>3. Continue with descriptive essay (editing, proofreading, etc.)</b></p>	<p><b>3. Teach the format of a diary entry and write an entry</b> Focus on: Process writing, planning, drafting, revising, editing, proofreading and presenting</p>	<p><b>3. Create an advertisement</b> Focus on: Process writing, planning, drafting, revising, editing, proofreading and presenting</p>
		<p><b>4. Parts of speech</b> (basic nouns, determiners, pronouns, adjectives, adverbs and prepositions) Forming adverbs (e.g., <i>quick</i> – <i>He ran <b>quickly</b>.</i>) and adjectives (e.g., <i>amaze</i> – <i>The boy was <b>amazed</b></i>)</p>	<p><b>4. Present tenses:</b> Indefinite, progressive, perfect (time words, form of the verb, questions, negatives and tags)</p>	<p><b>4. Past tenses:</b> Indefinite, progressive, perfect (time words, form of the verb, questions, negatives and tags)</p>	<p><b>4. Conjunctions, logical connectors, (combining of sentences)</b></p>	<p><b>4. Reported speech</b> Punctuation conventions of reported speech and dialogue</p>	<p><b>4. Reported speech</b> Punctuation conventions of reported speech and dialogue</p>	<p><b>4. Future tenses:</b> Indefinite, progressive, perfect (time words, form of the verb, questions, negatives and tags)</p>	<p><b>4. Revision of Weeks 2-8: language structures and conventions in context</b></p>	<p>COMMON ASSESSMENTS</p>



TERM 1		WEEK 1 14-16 JAN 19 - 23	WEEK 2 26-30 JAN	WEEK 3 2 - 6 FEB	WEEK 4 9-13 FEB	WEEK 5 16-20 FEB	WEEK 6 23-27 FEB	WEEK 7 2 - 6 MAR	WEEK 8 9-13 MAR	WEEK 9 16-27 MAR	WEEK 10 16-27 MAR
REQUISITE PRE- KNOWLEDGE			Note-taking Listening skills	Fact-opinion Descriptive words Paragraphs Basic knowledge of present tenses	Note-taking Fact-opinion Basic comprehension skills Tenses	Structure dialogue Basic knowledge of parts of speech	Structure of informal letter, dialogue Tenses Visual texts	Writing (essay) Tenses	Writing (essay) Tenses Sentence construction Paragraphs	Reading strategies Figures of speech	TEST
RESOURCES (OTHER THAN TEXTBOOK) TO ENHANCE LEARNING			Study guides Education websites Exemplar of informative text	Study guides Education websites	Study guides Education websites	Study guides. Education websites	Study guides Education websites Variety of visual texts	Study guides Education websites	Study guides Education websites		Study guides Education websites
ASSESSMENT	INFORMAL ASSESSMENT: REMEDATION	Baseline assessment	Listening and speaking activities Reading comprehension activities Activities on parts of speech	Language structures and conventions (activities – in context) Worksheets with questions and answers	Write an <b>imaginative paragraph, essay</b> Literature character analysis, worksheets with questions and answers	Transactional texts dialogue Activity using conjunctions and logical connectors	Listening & speaking activities Reading comprehension activities Language structures and conventions (Activities – in context)	Reading comprehension – (visual) activities	Language structures and conventions (activities – in context) Summary activities		Listening and speaking activities Reading comprehension activities Language structures and conventions (activities – visual literacy activities)
	SBA FORMAL ASSESSMENT				<b>TASK 1</b>  Listening comprehension (10)		<b>TASK 2</b>  Longer transactional (30)				<b>TASK 3</b>  Controlled test: Comprehension (20) Summary (10) Language in context (10) [TOTAL: 40]



TERM 2

18 APRIL – 26 JUNE

12 WEEKS

58 DAYS


TERM 2	WEEK 1 08-11 APR	WEEK 2 14-17 APR	WEEK 3 22-25 APR	WEEK 4 29 APR – 02 MAY	WEEK 5 05-09 MAY	WEEK 6 12-16 MAY	WEEK 7 19-23 MAY	WEEK 8 26-30 MAY	WEEK 9 02-06 JUNE	WEEK 10 & 11 09-27 JUNE
<b>CAPS SKILLS</b>	1. Listening and speaking 2. Reading and viewing 3. Writing and presenting 4. Language structures and conventions									
<b>CONCEPTS, SKILLS AND VALUES</b>	1. Discuss directions: How to get to a specific location	1. Prepared speech (SBA Task 4)	1. Prepared speech (SBA Task 4)	1. Discuss humour based on a cartoon	1. Prepare learners how to do unprepared speech	1. Read, view a speech	1. Group work using expressions on page 26 (CAPS) to create a scenario, situation	1. Class discussion: Literature set works	1. Reading aloud skills	<b>REVISION</b>
	2. Intensive reading Remedial work of control Test 1 Literature Recap features of genre studied in Term 1	2. Intensive reading <b>Comprehension test</b> Literature Intensive reading Identify and discuss plot in drama, novel, short story; imagery in a poem and how they relate <b>Characterisation</b> <b>Vocabulary</b> related to reading text	2. Intensive reading: Completion of comprehension test Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	2. Intensive reading Teach visual literacy: Cartoon and examine devices used in humour Literature Introduce the literature assignment (SBA Task 5)	2. Read for critical awareness Text which gives viewpoint, attitude, assumption (e.g., political cartoon, advert, emotive reporting), multimodal advert from magazine, newspaper, TV Literature assignment (Task 5)	2. Intensive reading: Summary Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	2. Read for critical language awareness Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	2. Intensive reading: Reading comprehension Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	2. Reading comprehension (continue) Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	<b>REVISION</b>
	3. Write a diary entry Focus on: Process writing planning, drafting, revising editing, proofreading and presenting	3. Instructions Teach text features and do activity Focus on: Process writing planning, drafting, revising editing, proofreading and presenting	3. Paragraphs on set work, e.g., describe a character, setting, /theme Focus on: Process writing planning, drafting, revising editing, proofreading and presenting	3. Write a narrative essay Focus on: Process writing planning, drafting, revising editing, proofreading and presenting	3. Narrative essay (continue)	3. Teach features of a speech and write Focus on: Process writing planning, drafting, revising editing, proofreading and presenting	3. Teach features of a review and write a review	3. Teach features of a short message system Focus on: Drafting, revising editing, proofreading and presenting	3. Teach the features of an email and write an email to a business Focus on: Process writing planning, drafting, revising editing, proofreading and presenting	<b>REVISION</b>
	4. Prepositions in context Words indicating direction, distance, proportion etc.	4. Concord in context	4. <b>Conjunctions</b> Logical connectors that signal cause and effect (e.g., because, so, therefore) and time (e.g., then, next, after)	4. Meta-language related to cartoon Language activity based on cartoon	4. Conditional sentences Language structures and conventions	4. Active and passive	4. Figurative language and rhetorical devices used to catch attention and persuade (e.g., simile, alliteration, repetition)	4. Punctuation	4. Editing to correct spelling and punctuation	<b>REVISION</b>
<b>REQUISITE PRE-KNOWLEDGE</b>	Reading skills, strategies Knowledge of short story Applicable vocabulary	Language skills	Reading and listening skills, strategies Applicable vocabulary Knowledge of theme/characterising and elements in poetry	How to write a paragraph Applicable vocabulary Knowledge of the set work in question	Knowledge of what critical language awareness is How to apply AIDA formula	Knowledge of how a meeting is conducted Applicable vocabulary				


<b>RESOURCES (OTHER THAN TEXTBOOK) TO ENHANCE LEARNING</b>	Study guides Education websites Past year exam paper	Study guides Education websites	Study guides Education websites	Study guides Education websites	Study guides. Education websites	Study guides Education websites	Study guides Education websites	Study guides Education websites	Study guides Education websites	
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TERM 2 (52 DAYS)		WEEK 1 08-11 APR	WEEK 2 14-17 APR	WEEK 3 22-25 APR	WEEK 4 29 APR – 02 MAY	WEEK 5 05-09 MAY	WEEK 6 12-16 MAY	WEEK 7 19-23 MAY	WEEK 8 26-30 MAY	WEEK 9 02-06 JUNE	WEEK 10 & 11 09-27 JUNE
<b>ASSESSMENT</b>	<b>INFORMAL ASSESSMENT: REMEDIATION</b>	Literature worksheet	Language assessment in context	Discussion on critical language awareness	Longer transactional texts	Knowledge of recipes, how to assemble to instructions, procedure, etc.	Listening and speaking activities Reading comprehension activities Language structures and conventions (activities – in context)	Reading comprehension activities	Language structures and conventions (activities – in context)		
	<b>SBA FORMAL ASSESSMENT</b>		<b>TASK 4</b> Oral: Prepared speech (20)	<b>TASK 4</b> Oral: Prepared speech (20)		<b>TASK 5</b> Literature assignment (35)					<b>MIDYEAR EXAM</b> Paper 1- 80 Paper 2- 70



TERM 3										
21 JULY – 23 SEPTEMBER										
10 WEEKS										
47 DAYS										
TERM 3	WEEK 1 21-31 JUL	WEEK 2 28-01 AUG	WEEK 3 3 - 7 AUG	WEEK 4 11-14 AUG	WEEK 5 17- 21 AUG	WEEK 6 24 - 28 AUG	WEEK 7 31- AUG - 4 SEP	WEEK 8 8-11 SEP	WEEK 9 14-18 SEP	WEEK 10 21 - 23 SEP
<b>CAPS SKILLS</b>	DIAGNOSTIC TEST 1. Listening and speaking 2. Reading and viewing 3. Writing and presenting 4. Language structures and conventions									
<b>CONCEPTS, SKILLS AND VALUES</b>	1. Revise prepared reading, unprepared speech	1. Debate: argue for or against a topic	1. Task 7: Prepared reading, unprepared speech	1. Task 7: Prepared reading, unprepared speech	1. Group activity in which learners express their opinions	1. Group work using expressions on p. 26 (CAPS) to defend an argument, persuade others	1. Listening to a radio drama, recorded speech, role play, play reading	1. Group discussion: how to apply for a part-time job, bursary Focus on tone, register	1. Reading for pleasure and completing diagram or mind map on the selected text	<b>TEST</b>
	2. Remedial work: Control Test 2	2. Read for summary: Assess the purpose of including or excluding information <b>Intensive reading:</b> Discursive text Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	2. Read for summary: simple argument for or against a topic. Write a summary Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	2. Read for critical awareness. Text which gives viewpoint, attitude, assumptions from literary or media source Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	2. Visual text which illustrates viewpoint (e.g., photograph, film, cartoon, illustration, advertisement etc.) Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	2. Intensive reading: Read for comprehension Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	2. Visual literacy: Cartoon Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	2. Visual literacy advertisement Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	2. Intensive reading (comprehension) Evaluate the message of a comprehension text Inference, evaluation appreciation Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	<b>TEST</b>
	3. Write instructions on how to resolve a conflict situation	3. Write an argument: list of points for or against a proposal/ motion	3. Write an argument: paragraph/s with supporting detail, evidence of viewpoint	3. Teach the format for a discursive essay and write an essay <b>Focus on:</b> <b>Process writing:</b> Planning, drafting, revising editing, proofreading and presenting	3. Discursive essay continue <b>Focus on:</b> <b>Process writing:</b> Planning, drafting, revising, editing, proofreading and presenting	3. Revise narrative and descriptive essay	3. Task 8: Essay	3. Teach features of letter of application and write a letter Focus on register, style and voice <b>Focus on:</b> <b>Process writing:</b> Planning, drafting, revising, editing, proofreading and presenting	3. Fill in a form	<b>TEST2</b>

	<b>4.</b> Paragraph structure Verb tenses Vocabulary related to reading text Meta-language of debate procedure (rebut, motion, proposal)	<b>4.</b> Antonyms Parts of a word (prefix, suffix and stem) Synonyms Homophones Homonyms One word for a phrase Meta-language of debate procedure (rebut, motion, proposal)	<b>4.</b> Revise active and passive 	<b>4.</b> Revise logical connectors and conjunctions	<b>4.</b> Critical language awareness: Manipulative and persuasive language Generalisation and stereotypes Denotation and connotation	<b>4.</b> Tone, voice, effect Modal verbs	<b>4.</b> Meta-language of descriptions Abbreviations Acronyms	<b>4.</b> Idiomatic expressions Proverbs	<b>4.</b> Textual editing	<b>REVISION</b>
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TERM 3		WEEK 1 21-31 JUL	WEEK 2 28-01 AUG	WEEK 3 3 - 7 AUG	WEEK 4 11-14 AUG	WEEK 5 17- 21 AUG	WEEK 6 24 - 28 AUG	WEEK 7 31- AUG - 4 SEP	WEEK 8 8-11 SEP	WEEK 9 14-18 SEP	WEEK 10 21 – 23 SEP
REQUISITE PRE-KNOWLEDGE			Knowledge of debate procedures	Knowledge of some basic visual elements in different texts 	Sentence construction Paragraphs Structure of expressing opinions		Features of different literary genres				
RESOURCES (OTHER THAN TEXTBOOK) TO ENHANCE LEARNING			Notes, education websites	Notes, education websites	Notes, education websites	Notes, education websites	Notes, education websites	Notes, education websites	Notes, education websites		
ASSESSMENT	INFORMAL ASSESSMENT: REMEDIATION			Summary writing activities	Activities on logical	Visual literacy activities	Narrative essay		Visual literacy activities	Reading comprehension	
	SBA FORMAL ASSESSMENT				TASK 7 ORAL Unprepared speech (20)			TASK 8 WRITING Essay (50)			



7 -9 DEC TERM 4

6 OCTOBER – 9 DECEMBER

10 WEEKS

47 DAYS

TERM 4	WEEK 1 6 - 9 OCT	WEEK 2 12 -16 OCT	WEEK 3 19 - 23 OCT	WEEK 4 2 - 6 NOV	WEEK 5 9 -13 NOV	WEEK 6 16 - 20 NOV	WEEK 7 23 - 27 NOV	WEEK 8 30 NOV – 4 DEC	WEEK 9, 10 & 11 7 -9 DEC	
<b>CAPS SKILLS</b>	1. Listening and speaking      2. Reading and viewing      3. Writing and      4. Language structures and conventions									<b>Task 9: &amp; 10 END OF YEAR EXAMS</b> Paper 1- 80 Paper 2- 70 Paper 3 – 100 Paper 4 – 50 (Oral) 300 marks
<b>CONCEPTS, SKILLS AND VALUES</b>	presenting									
	1. Critical listening of recorded or read text for bias and prejudice	1. Listening: Note-taking practice Listening for main points, examples, anecdotes etc.	1. Revision: informal class and group discussion during examination preparation	1. Revision: informal class and group discussion during examination preparation	1. Group activity in which learners express their opinions	REVISION EXAMINATIONS	REVISION EXAMINATIONS	REVISION EXAMINATIONS	REVISION EXAMINATIONS	
	2. Reading for critical language awareness, e.g., biased reporting Critical reading issues: Who gains from this text? Who loses? How? Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	2. Intensive reading: Summary writing Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	2. Intensive reading: Comprehension test Compare register, style and voice Evaluate the message of a comprehension text Inference, evaluation, appreciation Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	2. Intensive reading: Visual literacy Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	2. Intensive reading: Visual literacy Study of literature Poetry, short stories, novel, drama Discuss plot, character, theme, setting, figurative language, imagery Teach vocabulary related to text Questions and answers	REVISION EXAMINATIONS	REVISION EXAMINATIONS	REVISION EXAMINATIONS	REVISION EXAMINATIONS	
	3. Teach key features of a magazine article and write an article Focus on: Process writing: Planning, drafting, revising, editing, proofreading and presenting	3. Write an email to a business thanking them for a sponsorship	3. Revise and write a diary	3. Revision of any forms for end-of-year examination	3. Revision of any forms for end-of-year examination	REVISION EXAMINATIONS	REVISION EXAMINATIONS	REVISION EXAMINATIONS	REVISION EXAMINATIONS	
	4. Revision: Manipulating tenses Negatives Questions Tags	4. Revision Direct and indirect speech Polite forms and stock phrases of thanks Culturally appropriate forms of address Register	4. Active and passive voice Denotation and connotation.	4. Textual editing activity	4. Textual editing activity	REVISION EXAMINATIONS	REVISION EXAMINATIONS	REVISION EXAMINATIONS	REVISION EXAMINATIONS	
<b>REQUISITE PRE-KNOWLEDGE</b>	Format of formal letter	Note-taking, summary writing, paragraph writing	Diary Active and passive	Knowledge of visual literacy	Knowledge of visual literacy					



RESOURCES (OTHER THAN TEXTBOOK) TO ENHANCE LEARNING	Notes, education websites	Notes, education websites	Notes, education websites	Notes, education websites	Notes, education websites					
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TERM 4 (52 DAYS)		WEEK 1 6 - 9 OCT	WEEK 2 12 -16 OCT	WEEK 3 19 - 23 OCT	WEEK 4 2 - 6 NOV	WEEK 5 9 -13 NOV	WEEK 6 16 - 20 NOV	WEEK 7 23 - 27 NOV	WEEK 7 NOV	WEEK 8 30 NOV – 4 DEC	WEEK 9 & 10 7 -9 DEC
ASSESSMEN	INFORMAL ASSESSMENT: REMEDATION	Critical language awareness Informal letter	Summary writing activities	Reading comprehension activities	Visual literacy activities	Visual literacy activities					
	SBA (FORMAL)										TASK 9 End of Year Examinations Paper 1 – 80 Paper 2 – 70 Paper 3 – 100 Paper 4 – 50 (Oral)