



Iphondo leMpuma Kapa: Isebe leMfundo
Provinsie van die Oos Kaap: Department van Onderwys
Porafensie Ya Kapa Botjhabela: Lefapha la Thuto

**AMATHOLE EAST DISTRICT
ACADEMIC YEAR 2026**

GRADE 10
Stanmorephysics.com

**ENGLISH FIRST ADDITIONAL
LANGUAGE**

SBA TASK 2
Stanmorephysics.com

**LONGER TRANSACTIONAL
TEXT**

MARKS: 30

TIME: 1 HOUR

This task consists of 3 pages.

FULL NAMES:		GRADE:	10
SURNAME:			

FORMAL TASK

TERM: 1 TASK: 2

WRITING: Longer Transactional Text

CORE SKILL(S): Writing

ENABLING SKILL(S): Reading and viewing

MARKS: 30

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INSTRUCTIONS TO LEARNERS:

- Respond to **ONE** of the following topics.
- The body of each of your answers should be **120–150 words**.
- Remember that you must show all the steps in your process writing. Draft pieces without editing will not be accepted.
- Strike a line through your planning and first draft.
- Pay particular attention to format, language, register and audience.

TOPICS:**INFORMAL LETTER**

You realised that your sibling is contemplating suicide.

Write a letter persuading him or her to reconsider their suicidal thoughts. **[30]**

FORMAL LETTER

You recently had lunch at a local restaurant and did not appreciate the service.

Write a letter of complaint directed to the manager. Moreover, advise him or her **[30]** on the importance of customer service.

SPEECH

Your parents are celebrating their 60th birthday soon. You have been requested by your siblings to prepare a speech that you will deliver at your parents' birthday on behalf of their children.

Write the speech.

[30]

DIALOGUE

Your friend is in grade 9 and wants to select subjects that do not align with their interests, abilities, and the job market. You disagree with the subject choices they have made.

Write a dialogue between you and your friend.

[30]

TOTAL: [30]

THE LONGER TRANSACTIONAL TEXT:

A rubric out of 30 marks will be used to assess or mark your longer transactional text. Your educator will issue you with the rubric and mediate (explain) it to you. Please note that your mark out of 30 will be distributed as follows:

Content, planning and format (CPF)	18 (60%)
Language, style and editing (LSE)	12 (40%)
Total	[30]